



**School Alive**  
**Ignite Your Passion**

**Family  
Handbook  
2025-2026**

## CONTENT

Contact .....	5
General .....	5
Emergency .....	5
Executive .....	5
Faculty .....	5
Support .....	5
Athletics .....	5
Partner .....	6
Handbook .....	7
Welcome .....	8
Identity .....	9
Biography .....	9
Mission Statement .....	9
Vision Statement .....	10
Value Statement .....	10
Faith Statement .....	10
Problem Statement .....	11
Solution Statement .....	11
Ideology Statement .....	11
School Doctrinal Statement of Faith .....	12
School Name .....	13
School Slogan .....	13
School Motto .....	13
National Motto .....	14
School Prayer .....	14
National Pledge .....	15
School Logomark .....	15
School Mascot .....	16
School Colors .....	16
School/Parent Partnership .....	18
School Leadership .....	18
School Philosophy .....	18
School Success .....	19
Expected Student Outcomes .....	19
Admission .....	21
Admission Philosophy and Policy .....	21
Admission Practices .....	21
Enrollment Deliverables .....	22
Enrollment Information .....	22
School Alive System .....	22
Maximum Capacity .....	22
Enrollment Process .....	23
Late Enrollment and Re-Enrollment .....	23
Early Withdrawal .....	23
Finances .....	24
Financial Policies .....	24
Tuition .....	24
Miscellaneous Fees .....	25
Payment .....	25

Family .....	26
Family Cooperation Agreement .....	26
Parent-Teacher Engagement.....	27
Parent-Church Engagement.....	27
Parent-School Engagement.....	27
Attendance .....	28
Compulsory Attendance.....	28
School Alive Calendar .....	28
Schedule .....	28
Arrival.....	29
Dismissal .....	29
Early Dismissal and Tardiness.....	29
Late Dismissal .....	29
Reporting Absences.....	30
Types of Absences .....	30
Attendance Limits and Chronic Absenteeism.....	31
Make-Up Work.....	31
Inclement Weather/School Closing .....	31
E-Learning.....	31
Lunch/Recess .....	32
School Map.....	32
Apparel.....	33
Dress Code General Guidelines.....	33
School Dress Code.....	33
Non-Compliance With Dress Code .....	34
Behavior .....	35
Standard of Conduct General Guidelines.....	35
Non-Compliance With Standard of Conduct .....	35
Discipline .....	36
Minor Violations .....	36
Major Violations.....	36
Positive Relationships/No Bullying Allowed .....	37
Reporting Suspected Child Abuse.....	37
Academics .....	38
Grading Scale .....	38
P-12 Education Levels.....	38
Formal Education Levels.....	39
Curriculum and Instruction .....	39
Technology.....	41
Internet/Technology Responsible Use Policy.....	41
Personal Electronic Devices .....	41
Stewardship of Technology .....	41
Unacceptable Use of Technology .....	41
Social Media .....	41
Safety.....	43
School Safety .....	43
Security Drills.....	43
Traffic Safety .....	43
Safe School Commitment.....	43
Visitors .....	43
Background Checks.....	43

Emergency Procedures.....	44
Miscellaneous .....	45
Student Vehicles.....	45
Transportation to School Events.....	45
After-School Program .....	45
Extracurricular Activities .....	45
Field Trips .....	46
Problem Resolution.....	46
Student Photos, Marketing, and Brand Usage.....	47

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## CONTACT

### General

Website [www.schoolalive.com](http://www.schoolalive.com)  
E-mail [contact@schoolalive.com](mailto:contact@schoolalive.com)  
Phone (765) 237-9140  
Location 2401 S 100 W, Lafayette, IN 47909

### Emergency

Police, Fire, or Ambulance 911

### Executive

Name	Position	E-mail
Dr. Graham Pierce Lyon	President	<a href="mailto:glyon@schoolalive.com">glyon@schoolalive.com</a>
Mrs. Suzie Leigh Philyaw	Vice President	<a href="mailto:sphilyaw@schoolalive.com">sphilyaw@schoolalive.com</a>
Mr. Ronald Scott Lehr	Treasurer	<a href="mailto:slehr@schoolalive.com">slehr@schoolalive.com</a>
Mr. Harold Raymen Pitts	Director	<a href="mailto:hpitts@schoolalive.com">hpitts@schoolalive.com</a>
Dr. Rachel Anne Day	Director	<a href="mailto:rday@schoolalive.com">rday@schoolalive.com</a>
Ms. Connie Lou Basham	Advisor	<a href="mailto:cbasham@schoolalive.com">cbasham@schoolalive.com</a>

### Faculty

Name	Position	E-mail
Dr. Graham Pierce Lyon	Principal	<a href="mailto:glyon@schoolalive.com">glyon@schoolalive.com</a>
Mr. Robert Lee Mendenhall III	Healthcare Teacher	<a href="mailto:rmendenhall@schoolalive.com">rmendenhall@schoolalive.com</a>
Mrs. Naomi Talitha Armendariz	Art Teacher	<a href="mailto:narmendariz@schoolalive.com">narmendariz@schoolalive.com</a>
Ms. Michelle L. Schneider	Mathematics Teacher	<a href="mailto:mschneider@schoolalive.com">mschneider@schoolalive.com</a>
Mrs. Christine Leann Peercy	Science Teacher	<a href="mailto:cpeercy@schoolalive.com">cpeercy@schoolalive.com</a>
Mr. Scott Rudolph Krafft	Technology Teacher	<a href="mailto:skrafft@schoolalive.com">skrafft@schoolalive.com</a>
Mrs. Magdalene Joy Jackson	Engineering Teacher	<a href="mailto:mjackson@schoolalive.com">mjackson@schoolalive.com</a>
Mr. Jose Eliseo Hernandez	Religion Teacher	<a href="mailto:ehernandez@schoolalive.com">ehernandez@schoolalive.com</a>

### Support

Name	Position	E-mail
Mr. John Russell Binske	Security Officer	<a href="mailto:jbinske@schoolalive.com">jbinske@schoolalive.com</a>
Mrs. Kayla Alise Boltz	Finance Manager	<a href="mailto:kboltz@schoolalive.com">kboltz@schoolalive.com</a>
Mr. John Wayne VanCuren	Substitute Teacher	<a href="mailto:jvancuren@schoolalive.com">jvancuren@schoolalive.com</a>
Mrs. Lynn Marie Anderson	Substitute Teacher	<a href="mailto:landerson@schoolalive.com">landerson@schoolalive.com</a>
Mrs. Nicole Mendenhall	Substitute Teacher	<a href="mailto:nmendenhall@schoolalive.com">nmendenhall@schoolalive.com</a>
Mrs. Brooke Dawn Mason	Volunteer	<a href="mailto:bmason@schoolalive.com">bmason@schoolalive.com</a>

### Athletics

Name	Position	E-mail
Mr. Brandon Terry Blankenship	Athletic Director	<a href="mailto:bblankenship@schoolalive.com">bblankenship@schoolalive.com</a>

## Partner

<u>Name</u>	<u>Position</u>	<u>E-mail</u>
SouthSide Nutrition Stop	Partner	<a href="mailto:sbendicott@msn.com">sbendicott@msn.com</a>
Angela Hartwig Photography	Partner	<a href="mailto:angelahartwigphotography@gmail.com">angelahartwigphotography@gmail.com</a>
DTC Cleaning	Partner	<a href="mailto:dctcleaning@aol.com">dctcleaning@aol.com</a>
Institute For Quality Education	Partner	<a href="mailto:taki.floutsis@i4qed.org">taki.floutsis@i4qed.org</a>
Freckles Graphics	Partner	<a href="mailto:info@frecklesgraphics.com">info@frecklesgraphics.com</a>
K-LOVE	Partner	<a href="mailto:kdollard@kloveair1.com">kdollard@kloveair1.com</a>
Shine.FM	Partner	<a href="mailto:kristine@shine.fm">kristine@shine.fm</a>
Greater Lafayette Commerce	Partner	<a href="mailto:information@greaterlafayettecommerce.com">information@greaterlafayettecommerce.com</a>
VELA Founder Network	Partner	<a href="mailto:hello@vela.org">hello@vela.org</a>
Lafayette Macaroni KID	Partner	<a href="mailto:bethc@macaronikid.com">bethc@macaronikid.com</a>
National Microschooling Center	Partner	<a href="mailto:info@microschoolingcenter.org">info@microschoolingcenter.org</a>
The Forge Training Center	Partner	<a href="mailto:rmendenhall@schoolalive.com">rmendenhall@schoolalive.com</a>
Dr. Rachel Anne Day	Partner	<a href="mailto:rday@schoolalive.com">rday@schoolalive.com</a>
Mrs. Sandra Kay Whiddon	Partner	<a href="mailto:swhiddon@schoolalive.com">swhiddon@schoolalive.com</a>
Mrs. Angela Sue Bridwell	Partner	<a href="mailto:abridwell@schoolalive.com">abridwell@schoolalive.com</a>

## HANDBOOK

This Family Handbook is intended to serve as a convenient source of information about School Alive. Please study it carefully together as a family upon receiving it, and keep it ready for reference during the year. The following policies and procedures represent the most recent expression of the leadership of School Alive in order to provide for consistent treatment of students and families. Neither this handbook nor anything in it is a contract. To assure that School Alive achieves and maintains the purpose of this handbook and to assure the organization's continued ability to meet its needs and those of its students and families under changing conditions, School Alive reserve the right to modify, augment, suspend, or revoke any and all policies, procedures, practices, and statements contained in this manual at any time. Questions about policies or procedures should be directed to the appropriate school administrator. It is the goal of School Alive to endeavor to create an environment where Christ is honored every day and where there are few distractions to learning. The intent of this handbook is to provide families of School Alive with a clear understanding of the school's policies and guiding principles, enabling a supportive and informed partnership in the educational journey of their children.

The administration, through thoughtful deliberation and prayer, has established guidelines that foster order, respect, and self-discipline, all of which are conducive to spiritual growth and the school's witness in representing Christ within our society. Our philosophy extends beyond academic success to include the art of living a Christ-like life. As we navigate a world often driven by subjective truths, we hold fast to divine order as ordained by God, the author of peace and clarity. While personal standards may vary, and our school's standards may differ from individual preferences, we are guided by the conviction that "Each one should be fully convinced in his own mind" (Romans 14:5b). We strive for our policies to mirror the realities of life, always with the understanding that adherence to rules is not a measure of inflexibility or lack of compassion.

We encourage all students and their families to thoroughly acquaint themselves with this handbook. Our collaborative success hinges on the willingness of students to abide by these guidelines and the supportive role of parents. Perfection is not the expectation, but a committed effort toward spiritual growth is encouraged. Although handbooks are often associated with rules and regulations, we hope that within these pages, students will discover the value and positive framework they provide. While adherence to school standards is a facet of one's commitment, true spirituality cannot be measured by outward compliance alone. A heart willing to operate within these boundaries is indicative of spiritual maturity and is often a trait of those who earnestly seek to honor God in all aspects of life (Galatians 5:22-23).

This handbook serves as a roadmap for navigating the vibrant life at School Alive. It is a compendium of insights and guidelines meant to facilitate a seamless integration into the school community, ensuring that each student is equipped for a fulfilling and purpose-driven educational experience.

## WELCOME

Dear Parents, Students, Teachers, and Members of the School Alive Community,

Welcome to the first academic year at School Alive, a place where we are all “Made Alive In Christ.” On behalf of the board, we are immensely grateful to God and to you for choosing to join us on this exciting journey of revolutionary Christian education.

At School Alive, our distinctive educational approach is anchored in a collaborative partnership with home and church to develop Christlike character in our students and foster a culture of lifelong learning and service led by faith over fear. Our vision, to be a world leader in authentic education, is driven by our commitment to preparing and inspiring students to fulfill their God-given purpose. This dedication to authentic education is evident in our personalized, non-standardized curriculum, fostering a learning environment that celebrates each student’s unique God-given talents and potential. By skillfully blending the nurturing, individualized aspects of homeschooling with the structured, resource-rich environment of traditional private schooling, we create a harmonious educational experience. This fusion not only upholds our innovative spirit but also ensures that each student’s journey at School Alive is a true reflection of their individual divine design. Our ultimate goal is to guide students towards realizing and embracing their God-ordained identities and purposes, epitomizing success as “Being Who God Made You To Be.”

We have developed an “Authentic HAMSTER Education” framework that forms the backbone of our curriculum and instruction. This framework covers seven key disciplines - Healthcare, Art, Mathematics, Science, Technology, Engineering, and Religion - creating a well-rounded and balanced education. By integrating these disciplines into real-world experiences, we aim to build the 21st-century skills that are so crucial for our students’ futures. We are proud to set a high academic standard, aiming for our students to achieve a 12th-grade level by the 8th grade. This rigor, combined with our focus on catering specifically to individual learners, creates a stimulating environment that challenges students to reach their full potential. Complementing our academic offerings, we provide a “Passion Period” for our students. This unique part of our program allows students to pursue individual “Passion Projects,” tying their learning journey to their personal interests and talents. It is part of our commitment to individualized education and goal to “Ignite Your Passion.”

We strongly encourage all members of our community to engage fully in our journey. Your involvement and commitment are key to achieving our shared mission and vision. As we strive to serve and glorify God through our educational mission, we hope that every member of our community feels inspired to pick up their cross and follow His Will.

In Christ,



**Dr. Graham Pierce Lyon**  
Founder and President at School Alive

 (765) 237-9140  
 [www.schoolalive.com](http://www.schoolalive.com)  
 [glyon@schoolalive.com](mailto:glyon@schoolalive.com)  
 [2401 S 100 W, Lafayette, IN 47909](https://www.google.com/maps/place/2401+S+100+W,+Lafayette,+IN+47909)

 John 3:3  
 We The People  
 Faith Over Fear  
 In God We Trust

 Ignite Your Passion  
 Made Alive In Christ  
 Be Who God Made You To Be

## IDENTITY

### Biography

*“Education is the kindling of a flame, not the filling of a vessel.” - Socrates*

School Alive is a revolutionary Christian institution serving grades PK-12, which are vertically integrated into levels 1-7. Driven by the ethos “Made Alive In Christ” and “Ignite Your Passion,” education is reimagined at the community level by combining the benefits of homeschooling and larger school settings. Founded by Dr. Graham Pierce Lyon following a spiritual awakening in 2020, it offers an alternative to conventional educational paradigms.

By synergizing Healthcare, Art, Mathematics, Science, Technology, Engineering, and Religion (HAMSTER), School Alive promotes essential 21st-century skills while grounding education in Christian values. The “Authentic HAMSTER Education” framework stretches beyond traditional STEM, STEAM, and STREAM disciplines, embedding content into real-world contexts for a comprehensive learning experience. Coupled with the Passion Period, where students embark on Passion Projects, students can identify and exercise their individual passions.

This approach addresses the prevalent inauthentic education, which lacks trust and effectiveness. Dedicated to fostering character, virtue, and purpose, School Alive’s mission focuses on partnering with home and church to shape the future, one student at a time. With a vision of being a world leader in authentic education, School Alive guides students towards their God-given purpose, standing as an unwavering beacon in an ever-changing educational landscape. We believe that real success is being who God made you to be. Join our family and make this movement a revolution. In God We Trust!

### Mission Statement

*“Start children off on the way they should go, and even when they are old they will not turn from it.”*

*Proverbs 22:6 NIV*

School Alive partners with home and church to start children off on the way they should go by developing Christlike character in pursuit of lifelong learning and service led by faith over fear.





### **Vision Statement**

*“For we are God’s handiwork, created in Christ Jesus to do good works, which God prepared in advance for us to do.”*

*Ephesians 2:10 NIV*

School Alive is a world leader in authentic education that comprehensively prepares and inspires students to fulfill their God-given purpose.

### **Value Statement**

*“The fruit of the Spirit is love, joy, peace, forbearance, kindness, goodness, faithfulness, gentleness and self-control.”*

*Galatians 5:22-23 NIV*

School Alive is firmly rooted in Christian values, championing a holistic approach to education that nurtures character, virtue, and individual purpose in every student.



### **Faith Statement**

*“Because of his great love for us, God, who is rich in mercy, made us alive with Christ even when we were dead in transgressions—it is by grace you have been saved.”*

*Ephesians 2:4-5 NIV*

School Alive believes in the transformative power of Jesus Christ, grounding our education in the truths of the Bible and fostering a deep, personal relationship with God for our community.

## Problem Statement

*“See to it that no one takes you captive through hollow and deceptive philosophy, which depends on human tradition and the elemental spiritual forces of this world rather than on Christ.”*

*Colossians 2:8 NIV*

School Alive recognizes that inauthentic education, marked by System, Outdatedness, and Worldview (SOW) challenges, impedes the comprehensive and faith-driven growth our students fundamentally need.



## Solution Statement

*“Do not conform to the pattern of this world, but be transformed by the renewing of your mind. Then you will be able to test and approve what God’s will is—his good, pleasing and perfect will.”*

*Romans 12:2 NIV*

School Alive revives authentic education at the community level through its comprehensive "Authentic HAMSTER Education" framework to foster real-world skills and ignite passions.



## Ideology Statement

*“Put on the full armor of God, so that you can take your stand against the devil’s schemes.”*

*Ephesians 6:11 NIV*

School Alive stands firm amidst shifting ideologies as a beacon of uncompromised education, molding future American leaders who champion liberty, truth, and heritage to advance God’s kingdom in a fallen world.



## **School Doctrinal Statement of Faith**

1. **The Bible:** We believe the Bible to be the inspired, the only infallible, authoritative Word of God (II Timothy 3:16; II Peter 1:19-21).
2. **Trinity:** We believe that there is one God, eternally existent in three persons: Father, Son and Holy Spirit (Matt 28:19).
3. **Jesus Christ and Salvation:** We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory (Isaiah 7:14; John 1:14). We believe that the Lord Jesus Christ died for our sins according to the Scriptures, as a representative and substitutionary sacrifice, and that all who believe in Him are justified on the grounds of His shed blood (I Corinthians 15:1-4; Romans 5:1-11).
4. **Unity and Love:** We believe in the spiritual unity and equality of believers in our Lord Jesus Christ (John 17:20-23). We believe that the greatest commandments are to love God and to love our neighbors as ourselves (Matthew 22:36-40). We believe that we should demonstrate love and respect toward fellow believers, those who are not believers, and those who engage in actions contrary to Biblical teaching. We also believe that love and truth complement rather than conflict with one another (Ephesians 4:15).
5. **Sanctity of Life:** We believe in the inherent sanctity and value of every human life, recognizing that life is a gift from God and is to be cherished from conception to natural death. This belief is deeply rooted in the Scriptures, which teach that every person is created in the image and likeness of God (Genesis 1:27). We are all fearfully and wonderfully made (Psalm 139:14), and God knew us before we were formed in the womb (Jeremiah 1:5). As such, every life, whether unborn or aged, has worth and purpose. We are called to defend and protect the voiceless and vulnerable (Proverbs 31:8-9), and to uphold the sacredness of life against any act that would end it prematurely or without divine intention. The shedding of innocent blood is an abomination to the Lord (Proverbs 6:16-17), and as believers, we stand firmly against practices that violate the sanctity of life and affirm that life begins at conception and should only end by natural means.
6. **Marriage and Gender:** We believe that God designed marriage as a unique conjugal relationship joining one man and one woman in a single, exclusive, life-long union, and God intends sexual intimacy only to occur with that relationship. Further, God creates each person with an immutable biological sex—male or female—that reflects the image and nature of God (Genesis 2:21-24; Genesis 5:2; Mark 7:21; Romans 1:26-29; 1 Corinthians 6:9, 18-20; Ephesians 5:25-32; Hebrews 13:4).
7. **Statement of Final Authority:** The Statement of Faith does not exhaust the extent of our beliefs. The Bible itself, as the inspired and infallible Word of God that speaks with final authority concerning truth, morality, and the proper conduct of mankind, is the sole and final source of all that we believe. For purposes of School Alive's faith, doctrine, practice, policy, and discipline, our Member(s) is School Alive's final interpretive authority on the Bible's meaning and application.

## **School Name**

“School Alive”

“School Alive” is a name deeply rooted in the transformative power of education and faith. It reflects the institution’s commitment to invigorating learning experiences and spiritual renewal. The “School” part of “School Alive” signifies a place of learning and community where individuals gather to gain knowledge, develop skills, and shape character under the guidance of dedicated educators in a nurturing environment. The term “Alive” draws inspiration from the biblical narrative of Jesus speaking to Nicodemus about the necessity of being “born again” to enter the kingdom of God, as found in John 3:3-7. Jesus explains that “no one can see the kingdom of God unless they are born again,” emphasizing the transition from a state of spiritual death to a life imbued with the Spirit. In the context of education, “School Alive” symbolizes the awakening and enlivening of students’ minds and spirits. Just as Jesus refers to a spiritual rebirth that brings individuals into a living relationship with God (Ephesians 2:1-5), the school aims to awaken a passion for learning and a deeper understanding of the world through the lens of Christian faith. The name conveys a promise to not only educate but also to inspire and cultivate a vibrant, thriving community where students are empowered to explore and develop their God-given potential. “School Alive” embodies the belief that education should go beyond the acquisition of knowledge to spark a comprehensive transformation—intellectually, morally, and spiritually. It invites students into an educational journey that mirrors the spiritual journey of being “made alive in Christ” (Ephesians 2:4-5), fostering an environment where learning and faith work hand in hand to encourage a life full of purpose, service, and continuous growth. Through its name, School Alive declares its dedication to nurturing not just informed individuals, but also passionate, resilient, and spiritually alive members of the global community.

## **School Slogan**

“Ignite Your Passion”

A school slogan is a short, memorable phrase that encapsulates the spirit and motivation of an institution. It often serves as a rallying cry or a war chant, meant to be spoken out loud and repeated often, stirring excitement and action. “Ignite Your Passion” serves as a dynamic call to action for students and staff at School Alive, encouraging them to discover and pursue their God-given desires and talents with fervor and dedication. It emphasizes the transformative education the school provides, one that not only informs but also enlivens and motivates its community to pursue their passions in alignment with Christian values.

## **School Motto**

“Made Alive In Christ”

A school motto is a brief statement that reflects the foundational beliefs and guiding principles of an institution. It's more than a chant; it's a concise expression of the school's identity and ethos, often found on a coat of arms or emblem. “Made Alive In Christ” captures the core of School Alive’s identity, reflecting its commitment to spiritual transformation and renewal through Jesus Christ. This motto underpins every aspect of the school's operations, from its curricular focus to its community life, emphasizing that every endeavor is undertaken with the recognition of Christ's life-giving power and presence.

## **National Motto**

“In God We Trust”

“In God We Trust” became the official national motto of the United States in 1956, during the Cold War era, as a response to the perceived threat of godless communism, particularly from the Soviet Union. This motto was intended to reinforce the nation's collective identity rooted in faith in God, contrasting the atheistic ideologies of its adversaries. It replaced “E Pluribus Unum” (Out of many, one) to reaffirm the country’s reliance on divine providence and to strengthen its unity through a shared spiritual belief. “In God We Trust” appears on U.S. currency and has become a significant element of America's religious and cultural heritage, symbolizing the nation's trust in God amidst the challenges of changing times.

By establishing these slogans and mottos, School Alive positions itself within a rich tradition of emblematic phrasing, drawing on the motivational power of succinct statements to unify, inspire, and guide its community. Each phrase, whether it's a slogan, school motto, or national motto, serves to foster a sense of identity and purpose, aligning the school’s day-to-day endeavors with its overarching spiritual and educational goals.

## **School Prayer**

“The Lord’s Prayer”

At School Alive, the central prayer recited is “The Lord's Prayer,” a profound and foundational Christian prayer that Jesus Christ taught to His disciples as a model of how to pray, reflecting its significance in Christian worship and daily life. This prayer is found in the Gospel of Matthew 6:9-13, where Jesus precedes it by instructing His followers to avoid meaningless repetition and babble, emphasizing that God knows our needs before we even ask (Matthew 6:7-8). The Lord’s Prayer is a testament to the simplicity and depth of talking to God, moving beyond mere memorization to become a heartfelt communion with the Divine. The Lord’s Prayer:

“Our Father, who art in heaven,  
hallowed be thy name;  
thy kingdom come;  
thy will be done  
on earth as it is in heaven.  
Give us this day our daily bread;  
and forgive us our trespasses  
as we forgive those who trespass against us;  
and lead us not into temptation,  
but deliver us from evil.”

In embracing “The Lord’s Prayer,” School Alive acknowledges that prayer is much more than reciting words; it is an intimate conversation with God, reflecting on our needs, seeking guidance, and expressing our commitment to His will and purposes. By teaching this prayer, School Alive aims to cultivate a habit of prayer that aligns students’ hearts and minds with the teachings of Jesus, encouraging them to seek a deeper relationship with God and to embody the values and virtues that the prayer espouses. It serves as a daily reminder of our dependence on God’s providence, forgiveness, and strength, guiding the School Alive community in their spiritual journey and daily interactions.

## National Pledge

“The Pledge of Allegiance”

At School Alive, reciting the Pledge of Allegiance is an integral part of the daily routine, signifying respect and loyalty to the United States of America. The Pledge represents a commitment to the nation’s values and the ideals enshrined in its Constitution and Declaration of Independence. It serves as a reminder of the country’s foundational principles of liberty and justice for all, while also recognizing that allegiance to one’s country includes discerning engagement with its government. The Pledge of Allegiance:

“I pledge allegiance to the Flag  
of the United States of America,  
and to the Republic for which it stands,  
one Nation under God,  
indivisible,  
with liberty and justice for all.”

The Pledge of Allegiance was originally composed in 1892 by Francis Bellamy and has undergone a few changes over time. The most significant alteration came in 1954 during the Cold War, when Congress added the words “under God” to the pledge. This addition was made in response to the perceived threat of atheistic communism and to emphasize America’s spiritual heritage as a nation that recognizes a higher, divine authority. The phrase “under God” signifies the nation’s acknowledgment of fundamental rights and freedoms deriving from a power greater than any human institution.

At School Alive, reciting the Pledge is not merely a formality but an opportunity to affirm students’ commitment to their national heritage and the Christian principles of citizenship. By pledging allegiance to the flag, students honor the legacy and sacrifices of those who have built and defended the nation while also embracing the responsibility to live up to the noble ideals set forth in 1776. It’s understood within the context of Mark Twain’s notion of patriotism: supporting the country always, and the government when it deserves it, reflecting an understanding of civic duty that involves both respect and critical engagement. This practice encourages students to be thoughtful, informed, and active participants in their community and nation, grounded in a commitment to Christian values while championing liberty, truth, and heritage.

## School Logomark

The logomark of School Alive is a tapestry of Christian symbolism, each part holding a deep significance that aligns with the school’s ethos:

**DNA Strand:** Encircling the logomark, the DNA double helix represents the unique information given to each individual. It’s a reminder that in Christ, we are made alive with a distinct purpose. This relates to the biblical truth found in Psalm 139:13-14, which speaks of God’s intimate involvement in our creation.



Crown: Atop the logomark, the crown signifies the sovereignty of King Jesus. As believers, we are considered royalty, adopted into God’s family, akin to kingsmen and kingwomen. This imagery is reflected in 1 Peter 2:9, which calls believers a “royal priesthood.”

Swords and Shield: The swords crossed behind the shield symbolize the Christian’s call to spiritual warfare, equipped with the armor of God as described in Ephesians 6:10-17. It represents the readiness to defend the faith and the strength to stand firm against adversity.

Lion Flame: At the heart of the logomark, the lion amidst the flame stands for Jesus as the Lion of Judah, a powerful symbol of His kingship and authority. The flame signifies the passion ignited within us to serve and the sacrificial love of Christ. It calls to mind the commandment in Mark 8:34 to take up the cross and follow Jesus, indicating a life lived in accordance with God’s will.

Each component of the logomark weaves together the narrative of School Alive, from the uniqueness of each student’s God-given design to the communal identity in Christ’s kingdom, the active engagement in spiritual growth, and the burning desire to pursue one’s divine calling. This emblem not only serves as a visual identity for the school but also as a constant reminder of its foundational principles and scriptural roots.

### **School Mascot**

The mascot of School Alive features a bold lion, a rich symbol within the Christian faith that represents courage, strength, and the majestic nature of Jesus as the Lion of Judah.

With its mane unfurled and mouth open in a roar, the lion evokes the call to Christians to be courageous and to “speak the truth in love” as instructed in Ephesians 4:15. The Lion of Judah, a title for Jesus found in Revelation 5:5, signifies Jesus’ authority and kingship, and His role as the ultimate protector and leader of His people.



This image is not just a mascot; it’s a symbol of our spiritual identity, calling to mind the courage and boldness that our faith instills in us. It challenges students and faculty alike to live out the virtues of bravery and integrity, standing firm in their convictions and living out the Gospel with the strength and dignity that the lion represents.

### **School Colors**

Through these colors, School Alive communicates its commitment to a faith-based education that honors its national heritage and embraces a holistic approach to learning, each discipline shining with its own hue yet contributing to the singular vision of nurturing well-rounded, passionate followers of Christ.

#### **Section 1: Core Colors**

The core colors of School Alive are black, white, and red. Black represents the darkness from which we are called to step into the light, reminiscent of 1 Peter 2:9, which speaks of being called out of darkness into His marvelous light. White symbolizes the purity and righteousness that we are granted through faith, as stated in Isaiah 1:18, where though our sins are like scarlet, they shall be white as snow. Red is a powerful emblem of the blood of Christ, shed on the cross for

redemption. It is a reminder of the ultimate sacrifice for humanity, echoing the words of Jesus in John 15:13 about the greatest love being shown when one lays down their life for friends.

1. Black: Symbolizing the darkness of a world without God's truth, it reminds us of the need for salvation and the hope that comes with faith, as described in Psalm 107:14 – "He brought them out of darkness, the utter darkness, and broke away their chains."
2. White: Emblematic of purity, righteousness, and the redemption found in Christ. It reflects the promise in Revelation 7:14, "They have washed their robes and made them white in the blood of the Lamb."
3. Red: This color signifies the blood of Christ, representing the sacrifice made for humanity. Ephesians 1:7 states, "In him we have redemption through his blood, the forgiveness of sins, in accordance with the riches of God's grace."

### Section 2: Patriotic Colors

In addition to the core Christian colors, School Alive embraces the patriotic hues of red, white, and blue. These colors reflect the American spirit of resilience and liberty. Red signifies valor and bravery, white communicates purity and innocence, and blue represents vigilance, perseverance, and justice. These colors are interwoven with the Christian values of the school and the nation's ethos, mindful of the wisdom in Proverbs 14:34, which states that righteousness exalts a nation. The use of these colors also acknowledges the nuanced perspective on governance and national loyalty, as in the Mark Twain quote: "Patriotism is supporting your country all the time, and your government when it deserves it." It's a call to respect and love one's country, while also engaging with governance through the lens of discernment.

1. Red: Valor and hardiness, echoing the sacrifice of Christ and the courage of those who founded and protect the nation.
2. White: Purity and innocence, reminding us of the biblical call to lead lives of holiness and integrity.
3. Blue: Vigilance, perseverance, and justice, akin to the steadfast love of God.

### Section 3: Discipline Colors

The HAMSTER disciplines are represented by the colors of the rainbow, starting with red for healthcare, symbolizing the lifeblood of human compassion and the healing ministry of Jesus as the Great Physician, referenced in Matthew 9:12. Each color in the spectrum corresponds to a different discipline, illustrating the diversity and unity of knowledge. Each color of the rainbow, much like the diverse disciplines in School Alive's curriculum, contributes to a holistic spectrum of knowledge, reflecting the multifaceted wisdom of God and His creation. Just as the various disciplines combine to form white light, which encompasses all colors, School Alive's integrated approach to education reflects the unity and completeness found in Christ, aligning with Colossians 2:3, where all the treasures of wisdom and knowledge are hidden in Him. The rainbow also serves as a reminder of God's promise and faithfulness, referenced in Genesis 9:13, symbolizing hope and the commitment to a future grounded in divine truth.

1. Red (Healthcare): The color of blood and life, representing the healing and compassion that are central to healthcare, akin to the Good Samaritan's actions in Luke 10:34.
2. Orange (Art): Symbolizing creativity and enthusiasm, orange captures the joy and energy in artistic expression. Like Bezalel in Exodus 31:3-5, who was filled with the Spirit of God in creativity.

3. Yellow (Mathematics): The brightness of yellow stands for clarity, wisdom, and the joy of discovery in mathematics, reflecting the orderliness of God's creation, as James 1:5 encourages us to ask God for wisdom generously given to all.
4. Green (Science): The color of growth and life, green represents the pursuit of knowledge in science and the understanding of God's creation, reminiscent of Romans 1:20, which speaks of God's nature being understood through what has been made.
5. Cyan (Technology): Indicative of depth and stability, cyan relates to the reliability and advancement found in technology as a bridge between science and engineering, supporting the responsible stewardship of resources as noted in Genesis 2:15.
6. Blue (Engineering): A deep color suggesting introspection and profound insights, blue reflects the complexity and depth of engineering, which can be seen in the wisdom of the master builder in Proverbs 9:1.
7. Purple (Religion): The color of royalty and spirituality, purple represents the majesty and authority of Christ the King and the depth of religious study, as evidenced by the royal robes of Jesus during the transfiguration in Matthew 17:2.

### **School/Parent Partnership**

School Alive values its partnership with Christian families in providing and promoting a biblical worldview in all aspects of life. Acknowledging that the parents and family are the primary educators of their children, a school/parent partnership has been developed to formally identify biblical truths, actions, and attitudes necessary for a biblical worldview. The school will work to teach and model these truths, actions, and attitudes and come alongside families in helping children build a biblical worldview. The written school/parent partnership or family agreement is available through the admissions or school offices. It is required for student admission.

### **School Leadership**

A Board of Directors governs School Alive. The primary function of the board is to set school policy. The Board of Directors reviews, analyzes and revises policy where necessary. The Board oversees the School Administrator or Principal, who effectively implements the procedures that carry out the policies set by the Board of Directors. The School Administrator is responsible for carrying out the mission of the school system and overseeing the academic and spiritual functions.

### **School Philosophy**

At School Alive, we are dedicated to nurturing students in the richness of the Christian tradition, aligning with the biblical exhortation to “bring them up in the discipline and instruction of the Lord” (Ephesians 6:4). Our institution is a vibrant extension of the Christian home, ensuring that each young mind is anchored in the truth that sets them free (John 8:32), and is guided by the Spirit into all truth (John 16:13). Adhering to the wisdom of Proverbs 22:6, we endeavor to set children on their God-ordained path, instilling in them the conviction that true success is found in “Being Who God Made You To Be.” This is complemented by the ethos of being “Made Alive In Christ” and the fervent call to “Ignite Your Passion,” reflecting our belief that every individual is created with divine intentionality (Ephesians 2:10).

Our pursuit of excellence is ambitious, aiming for 12th-grade proficiency by 8th grade, thereby fostering a culture of honor and high expectations. School Alive's educational framework, enriched by the HAMSTER approach, transcends conventional models to cultivate essential 21st-century skills and embeds learning within tangible contexts, encouraging students to explore and realize their unique passions. In this dynamic educational environment, we commit to the holistic

development of each student—spiritually, intellectually, physically, and socially—preparing them to illuminate the world with their God-given purpose. We invite you to join us in this revolutionary journey, uniting in the trust that in God, we find the ultimate guide for life and learning.

### **School Success**

“Being Who God Made You To Be”

At School Alive, we redefine success through our seven-word mantra: “Being Who God Made You To Be.” This perspective on success transcends traditional academic metrics, focusing instead on the holistic development of each individual. Success at School Alive isn’t just about meeting standardized benchmarks in reading and math; it’s about nurturing each student’s unique gifts and talents in alignment with their God-given purpose.

In a world where success is often narrowly defined by test scores and academic achievements, we believe in a broader, more authentic measure. True effectiveness at School Alive means producing the desired effect of helping each student discover and cultivate their inherent strengths and passions. We see success not just in academic proficiency, but in the growth of character, the deepening of faith, and the development of life skills that prepare our students for the diverse challenges of the world. Our approach acknowledges that success may look different for each student. One may excel in artistic expression, another in scientific inquiry, and yet another in compassionate leadership. We celebrate these diverse expressions of success, recognizing that each is a reflection of God's unique design.

At School Alive, success is about the journey towards self-discovery, nurtured by a supportive community that values each student's individuality. It's about students becoming who they are meant to be, living authentically in faith and purpose. In this environment, students are not just educated but transformed, equipped not just for academic excellence but for a life of meaningful impact and service. We invite our students to embrace this holistic view of success, where academic achievements are celebrated alongside personal and spiritual growth. At School Alive, being successful means being your true self, the person God created you to be.

### **Expected Student Outcomes**

At School Alive, we strive to cultivate students who embody a multifaceted spectrum of Christian virtues and life skills. This holistic approach focuses on nurturing deep-rooted faith and discipleship, fostering a strong sense of community and fellowship, and encouraging responsible citizenship that harmonizes national values with Christian principles. Our students are guided to embrace physical and mental resilience, acknowledging their bodies as temples of the Holy Spirit and overcoming life's challenges with perseverance. We emphasize financial wisdom and stewardship, teaching students to manage resources responsibly and share generously. Academic excellence and scholarship are pursued with a commitment to truth and critical thinking, integrating learning with faith for positive global impact. Finally, we aim to develop servant leaders who inspire and influence for good, leading with humility and purpose. Through these principles, School Alive prepares students not just for academic success, but for a life of meaningful contribution, guided by Christian values. In embracing these ‘seven ships,’ School Alive graduates will navigate life’s waters with purpose and passion, leading by example in their communities, and living fully in the identity and calling that God has bestowed upon them.

1.  Discipleship, Disciples, God, Faith
  - Cultivate a deep-rooted faith, understanding their identity in Christ and the scriptures, embodying the principles of discipleship daily.
  - Live out the Gospel in every aspect of life, being a light within their communities, and promoting the love and teachings of God.
  - Commit to lifelong learning and growth in faith, recognizing that being “Made Alive In Christ” is an ongoing journey of transformation.
2.  Fellowship, Fellows, Life, Family
  - Engage in a nurturing community, building strong, supportive relationships that reflect the family of God.
  - Share life’s journey with fellow believers, providing a network of care, support, and shared faith.
  - Value the importance of unity and love, recognizing the strength found in collective worship and mutual encouragement.
3.  Citizenship, Citizens, Country, Freedom
  - Exercise their freedoms responsibly, upholding the values of their country while balancing them with the teachings of Christ.
  - Actively participate in civic duties, contributing to society with integrity and informed by a biblical worldview.
  - Advocate for righteousness within the public sphere, being models of godly citizenship in their community and nation.
4.  Survivorship, Survivors, Health, Fitness
  - Embrace a lifestyle that values health and fitness as stewards of the body, which is a temple of the Holy Spirit.
  - Overcome challenges with resilience, cultivating a spirit of perseverance and strength in both physical and spiritual realms.
  - Prioritize wellness and self-care, understanding the importance of a healthy body in fulfilling God’s purpose for their lives.
5.  Stewardship, Stewards, Wealth, Finance
  - Manage resources wisely, making financial decisions that reflect the stewardship principles taught in scripture.
  - Generously share their wealth and blessings, investing in the work of God’s kingdom and the well-being of others.
  - Educate themselves on economic principles and financial literacy, ensuring they can handle the wealth entrusted to them with prudence and foresight.
6.  Scholarship, Scholars, Mind, Fact
  - Pursue academic excellence, dedicating themselves to study and the pursuit of truth as scholars in an ever-learning community.
  - Think critically and engage with facts, using their minds to expand the kingdom of God through intelligence and wisdom.
  - Reflect a commitment to truth and knowledge, integrating their learning with their faith to impact the world positively.
7.  Leadership, Leaders, Kingdom, Force
  - Lead by example, inspiring others as they walk in the calling and purpose God has prepared for them.
  - Influence for the greater good, understanding that their passion and zeal for Christ can be a force for positive change.
  - Govern their actions with humility and strength, guiding others with the wisdom and foresight of servant leaders.

## ADMISSION

### **Admission Philosophy and Policy**

Subject to the faith-based standards and beliefs stated in the School Alive policies and procedures, School Alive admits students of any race, gender, color, nationality or ethnic origin to all rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, gender, color, nationality or ethnic origin in administration of its educational policies, admissions policies, tuition grant program, athletic and other school-administered programs.

School Alive was established on the biblical principle that God gives parents the primary responsibility for educating their children. The school enters into a partnership with parents and Christian educators to teach academics in the context of a Christian worldview. School Alive's policy is to offer enrollment to students of Christian parents who desire a Bible-based education with academic excellence for their children. The School Alive staff partners with families who also teach their children what it means to have a Christian lifestyle regarding personal and family relationships, such as demonstrating love for others, exhibiting a teachable spirit and sharing the belief that a biblical marriage is limited to a covenant relationship between a man and a woman (Matthew 19:4).

Notwithstanding anything else in this handbook, School Alive reserves the right to select students and families on the basis of academic performance, Christian commitment, behavior and personal qualifications including a willingness to cooperate with our administration and policies. Therefore, School Alive reserves the right, within its sole discretion, to refuse admission of an applicant or to discontinue the enrollment of a student on the basis of, but not necessarily limited to, the inability to support the moral principles of the school and/or the inability to maintain a lifestyle consistent with the School Alive statement of faith, mission, values, philosophies and goals, and any related policies and procedures (Romans 1:24-32, Galatians 5:19-21).

### **Admission Practices**

Selection of students is based on achievement, testing results, interviews with the administration, and openings in the particular grade levels. Family life, church status, and general behavior are also carefully considered. Students must show evidence of academic progress and ability. Parents are required to sign a statement of cooperation with the student application. A student is not considered enrolled unless the new student fee has been paid. This fee is non-refundable unless a student cannot be accepted or the family is transferred out of the area. Once a student has enrolled, a withdrawal fee will be assessed for withdrawing from School Alive. All students are required to have (1) a copy of their birth certificate and (2) physical and proof of immunization or exemption ([Link](#)) on file in the office prior to attending classes at School Alive. No student will be allowed to remain in school that does not fully cooperate with the overall purpose and program. Students who have been expelled from School Alive during the current or previous school year will not be considered for enrollment until one year has transpired after the expulsion. Any applicant previously expelled from School Alive for any reason must meet school board approval before being accepted.

## Enrollment Deliverables

Our admissions deliverables are as follows when enrolling a new student:

1. A completed application form via our website at [www.schoolalive.com](http://www.schoolalive.com)
2. A formal interview with parent(s)/guardian(s) and the student
3. A copy of the most recent report card and/or school transcript (if applicable) along with recommendation(s) from teacher(s), principal(s), and/or pastor(s)/youth pastor(s)
4. A copy of the student's birth certificate
5. A copy of the student's physical and proof of immunizations or exemption ([Link](#))
6. Signed legal documents including the Handbook Acknowledgment Form and others
7. New student fee paid via check to School Alive or card on our website at [www.schoolalive.com](http://www.schoolalive.com)

## Enrollment Information

Students are accepted on a first come first serve basis after a meeting with their parent(s) to determine if School Alive is the right fit for them. We take education seriously and will only accept those who will excel in a rigorous environment. Once a grade is at capacity, additional students will be put on a waiting list.

## School Alive System

Students are enrolled based on years of age into one of the seven levels that combines two traditional grades together for vertical integration. Students must reach the set years of age on or before August 1st of the year they start.

School Alive System					
Age	Grade	Level	Phase	Type	Stage
17 – 18	12	7	Rhetoric Wisdom Application	Academy High	Secondary
16 – 17	11				
15 – 16	10	6			
14 – 15	9				
13 – 14	8	5	Logic Understanding Thought	Intermediate Middle	Primary
12 – 13	7				
11 – 12	6	4			
10 – 11	5				
9 – 10	4	3	Grammar Knowledge Language	Elementary Low	Primary
8 – 9	3				
7 – 8	2	2			
6 – 7	1				
5 – 6	K	1			
4 – 5	P				

## Maximum Capacity

- Max 10 Students Each Grade
- Max 20 Students Each Level
- Max 140 Students Total

## **Enrollment Process**

The main steps of the enrollment process include:

1. **Apply:** The first step is to fill out the student application. You will need to provide some information such as student birthday and class they will be entering based on our calculator above. You can also include additional information such as allergies or previous school(s) as well as attachments such as a family photo.
2. **Interview:** After submitting your application, you may receive contact from us to schedule an in-person, parent/student interview or be put on a waiting list. During the interview, you will have the opportunity to discuss your child's needs and goals with us, and we will ask questions to get to know your child better.
3. **Offer:** After the interview, you will receive a decision regarding your child's acceptance to School Alive. This decision will be made with a focus on what is best for your child and the other students at School Alive.
4. **Finalize:** If your child is accepted, you will need to complete the necessary paperwork. To finalize the process and secure your position, a one-time, non-refundable \$1000 New Student Fee to cover technology and registration costs must be made. A significant portion of this will be used to acquire and maintain individual devices managed by School Alive. This can be paid by card below or with cash/check to avoid the card processing fee. Checks should be made out to School Alive. Once the fee is paid, your child's enrollment at School Alive will be confirmed.

## **Late Enrollment and Re-Enrollment**

Students enrolling during mid-semester will be charged on a per-diem rate. Students applying for re-enrollment are evaluated on the basis of academic, spiritual, and behavioral progress for re-admission. It is important for there to be a team effort of cooperation and support between parent, student, and staff. Attendance at School Alive is a privilege and not a right. Any student who does not conform to the standards and regulations of the school forfeits this privilege. If it becomes obvious, for the betterment of the school or individual student, School Alive may request the withdrawal of any student at any time regardless of whether or not he conforms to the specific rules and regulations of the school.

## **Early Withdrawal**

We appreciate your dedication to providing a Christian education for your child(ren). At School Alive, we base our annual financial planning, including staffing, educational materials, and facility upkeep, on the number of enrolled students. Consequently, it is our policy to consider tuition for the entire academic year as a fixed commitment. This approach ensures the sustained quality and continuity of the educational experience we offer. Enrolling at School Alive signifies a commitment to a full academic year. Should a student withdraw early, an early withdrawal fee of 50% of the remaining yearly tuition is applied, with exceptions or adjustments considered for significant life changes such as relocation or family financial hardship.

Withdrawals from School Alive must be made by the parent in person with the school administration. Records will not be released until all bills are paid, and school property have been returned. No refunds will be made on the new student fee, materials such as technology, books, or curriculum, or first month's tuition. Since the materials are included in tuition, students withdrawing after materials have been purchased will be billed to cover any additional cost. Any withdrawals are charged tuition for any month in which they attend. Withdrawal will be charged on a per-diem basis with the additional early withdrawal fee.

## FINANCES

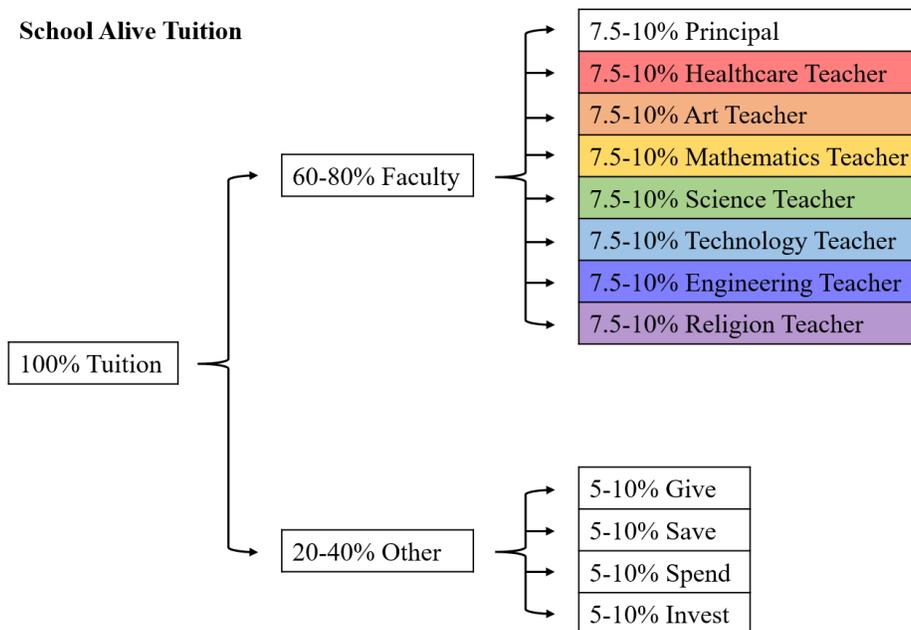
### Financial Policies

Tuition and other fees are necessary in order for School Alive to fulfill its mission. Families are asked to meet financial obligations in accordance with the standards of biblical stewardship. School Alive observes the following financial policy:

- The new student fee or re-enrollment fee which is collected to confirm your child's placement is non-refundable.
- The early withdrawal fee which is collected if parents withdraw their child before the end of the school year is nonrefundable.
- Student records will not be released and no credit for a student's work can be earned unless all financial obligations are met.
- Tuition that becomes past due will subject a student to being withheld from attending school until such amounts due to School Alive are made current.
- All tuition payments are collected by School Alive via check, bank transfer, or credit card with a card processing fee added.

### Tuition

All tuition money will be used in a way that is focused on ensuring the optimal success of students while attracting and retaining high quality faculty.



### Standard Price

- \$7000/Year/Student
- \$700/Month/Student (Paid Over 10 Months August-May)
- ~\$583/Month/Student (Paid Over 12 Months August-July)

To finalize enrollment, a one-time, non-refundable \$1000 fee is required for new students to cover technology and registration costs.

## **Miscellaneous Fees**

In addition to tuition, there are other fees for various services or activities during the course of the school year. These may include food service, intramural sports, performing arts participation, elective class fees, school picture packages, yearbooks, class functions, athletic events, music programs, plays, etc. Most of these services or activities are optional. The school makes every effort to keep these expenses to a minimum.

## **Payment**

At School Alive, tuition payments are structured for both convenience and the sustainability of our mission. A 12-month payment plan will be set up before the school year begins to align with faculty payroll. Below are the payment guidelines:

- A \$30.00 fee will be applied for any returned payment due to insufficient funds or bank rejection.
- A late fee of \$10.00 per day will be charged for overdue tuition payments.
- In line with IC 20-33-3-10(d) and IC 20-33-2-10(d), School Alive will not withhold academic records from a requesting school due to unpaid tuition or other fees. Records must be released upon request, and sufficient verbal information shall be provided to permit appropriate student placement.
- While we do not withhold official records from other schools, School Alive reserves the right to withhold report cards or internal records from direct release to families until outstanding tuition is resolved.
- In accordance with IC 20-33-5-11, no student will be denied participation in educational programs, activities, or benefits solely because of unpaid fees or tuition.
- To ensure a smooth transition into the following academic year, all tuition balances must be paid in full prior to re-enrollment.
- If an account remains past due for more than 45 days, the student's enrollment may be temporarily suspended, and the family may be asked to withdraw unless a payment resolution is made.

We are committed to working with families in financial hardship and encourage open communication to develop individualized payment solutions. Our policies reflect both our legal obligations and our heart to support families while sustaining the mission God has given School Alive.

## FAMILY

### Family Cooperation Agreement

In alignment with the teachings of Scripture, School Alive recognizes that the primary responsibility for a child's education and spiritual formation rests with the parents and the church. Thus, the partnership between School Alive and each family is crucial for nurturing well-rounded development in a child's life. The unity of purpose and cooperative spirit between the school and home forms the bedrock of the most effective educational experience for the child.

School Alive's mission is to kindle a lifelong quest for Jesus Christ within a comprehensive learning environment. This mission is rooted in our understanding of the qualities that reflect a life devoted to following Christ. The Bible—God's holy Word—serves as our ultimate authority and informs the rules, principles, and practices of School Alive. Our institution collaborates closely with families to cultivate biblical character and growth in students. The standards set forth in the Scriptures guide our community's conduct in all areas of life, including but not limited to morality, integrity, sexuality, and relationships.

This partnership is pivotal in shaping the lives of our students to grow in the likeness of Christ and pursue His purpose for their lives. To fulfill the mission of School Alive, we seek parental support and adherence to the following guidelines:

1. **Home Environment:** Parents commit to nurturing their children in the Lord at home, providing an atmosphere that aligns with biblical values, free from secular influences that oppose scriptural teachings (Ephesians 6:4; Romans 12:2).
2. **Church Participation:** Families demonstrate their commitment to faith by regularly attending a Bible-centered church, with at least one parent and the children participating (Hebrews 10:25).
3. **Prayerful Support:** Parents support School Alive through prayer for its programs and staff, recognizing the power of prayer in our collective success (Colossians 4:3; 1 Timothy 2:1-8; 1 Thessalonians 5:16-18).
4. **Disciplinary Partnership:** Parents support and reinforce the school's disciplinary measures, partnering in the education and correction of their children (Proverbs 13:24; 19:18; 23:13-14; 29:15,17; Colossians 3:20; Hebrews 12:6).
5. **Policy Adherence:** Families uphold all school policies as detailed in the Parent/Student Handbook, including those regarding morality and conduct (1 Thessalonians 4:1-8).
6. **Conflict Resolution:** Parents agree to engage in constructive dialogue following the biblical principles of Matthew 18 and Ephesians 4 to address and resolve concerns.
7. **Positive Representation:** Even in disagreement, parents pledge to speak positively about School Alive, refraining from public criticism that could undermine the school's integrity or influence their child's or others' perception (Ephesians 4:29; James 1:19-20).
8. **Responsive Action:** If a child struggles to adapt to the school environment, parents agree to consult with school authorities and, if necessary, transition their child out of School Alive discreetly and respectfully (Hebrews 12:14-15).
9. **Activity Participation:** Parents ensure their child's involvement in school-sanctioned activities and field trips, fostering full engagement in the educational process (Colossians 3:23-24).
10. **Financial Responsibility:** Tuition and fees are to be met according to School Alive's financial policies, with the understanding that financial commitments support the school's operational excellence. Parents agree to communicate proactively with the school to address any payment concerns (Romans 13:8).

### **Parent-Teacher Engagement**

At School Alive, we recognize that the primary responsibility for a child's education is biblically placed upon the parents (Deuteronomy 6:6-9). We are deeply grateful for the trust parents instill in us to share in the developmental journey of their children. To honor this trust, we encourage parents to actively engage with the school's vision and provide constructive feedback regarding our policies and classroom practices directly to the administration or relevant teachers.

We invite parents to request meetings with teachers at any point to discuss their child's progress or any concerns. Additionally, parents may arrange to observe classes. Teachers may also initiate conferences with parents to foster a collaborative approach to each student's education.

### **Parent-Church Engagement**

Aligned with biblical teachings on the importance of fellowship and communal worship (Hebrews 10:25), School Alive expects each family to be actively involved in a local Bible-believing church. This commitment to spiritual growth is vital for the development of our students and the community.

### **Parent-School Engagement**

The bond between School Alive and our families is the cornerstone of our students' success. We encourage parents to contribute to the school's spiritual, academic, and physical growth by staying informed and involved. Active participation in school meetings and events is highly valued as it strengthens our community.

Volunteering at School Alive is a significant way for parents to become immersed in the school culture. The intention is to facilitate parental involvement in various activities throughout the year. Whether assisting in the classroom, accompanying field trips, supporting athletic events, or contributing to special functions, we believe in the power of shared responsibility and community spirit.

## ATTENDANCE

### Compulsory Attendance

In accordance with IC 20-33-2, all children from the age of 7 through 18 (or until graduation) are required by law to attend school. School Alive follows the statutory definition of “attend,” which means being physically present at school or participating in an approved educational program during regular school hours on a day when instruction is offered.

### School Alive Calendar

School Alive follows a typical 180-day school calendar and operates from August through May. All enrolled full-time students are expected to attend Monday through Friday according to the student days on the school calendar.

### Schedule

The 7 levels of students will rotate through the 7 HAMSTER disciplines on either a Traditional or A/B Block Schedule. The School Alive Schedule follows Eastern Time Zone (ET). There are 7 HAMSTER Periods and 1 Passion Period for a total of 8 Periods that are 40 minutes long every day or 80 minutes long every other day. Additionally, we start as well as end each day together with a United Period that is 5 minutes long, have short Passing Periods that are 3-5 minutes long, and have 1 Lunch/Recess Period in the middle of each day that is 60 minutes long.

40 Min Periods		80 Min Periods		
Time	A/B Day	Time	A Day	B Day
07:30 - 08:00	Arrival	07:30 - 08:00	Arrival	
08:00 - 08:05	United	08:00 - 08:05	United	
08:08 - 08:48	Period 1	08:10 - 09:30	Period 1	Period 5
08:51 - 09:31	Period 2		Period 2	Period 6
09:34 - 10:14	Period 3	09:35 - 10:55		Period 2
10:17 - 10:57	Period 4			
11:00 - 12:00	Lunch/Recess	11:00 - 12:00	Lunch/Recess	
12:03 - 12:43	Period 5	12:05 - 13:25	Period 3	Period 7
12:46 - 13:26	Period 6		Period 4	Period 8
13:29 - 14:09	Period 7	13:30 - 14:50		
14:12 - 14:52	Period 8			
14:55 - 15:00	United	14:55 - 15:00	United	
15:00 - 15:30	Dismissal	15:00 - 15:30	Dismissal	

## **Arrival**

No supervision of students is provided prior to 7:30 AM and students should not be on the premises before that time. Students arriving between 7:30 AM and 8:00 AM are to report to the designated supervised area in the Sanctuary until 8:00 AM. This will be a meaningful time of prayer, worship, and inspiration. School begins promptly at 8:00 AM with prayer and pledge along with initial announcements. At 8:05 AM, students will head to their first class.

## **Dismissal**

Students will gather in the Sanctuary at 2:55 PM for prayer and final announcements. Students shall remain in the Sanctuary until dismissed by their teachers upon parent arrival. This will be a meaningful time of prayer, worship, and inspiration. Student dismissal starts at 3:00 PM and ends at 3:30 PM.

## **Early Dismissal and Tardiness**

Students arriving after 8:00 AM must check in at the office and will be marked tardy. Students leaving early must have written parental permission or be signed out by a parent. Missing more than 15 minutes of a class may result in an absence for that class. Students who expect to leave school early for any reason are to present a note from their parents to the school office prior to the start of school. If no note is presented, parents must physically come into the building and sign their student out. School Alive is a closed campus. Parents should not expect to request a student to leave during the day except for pre-arranged appointments. Telephone calls requesting early dismissals will be accepted ONLY in cases of an emergency. Dismissals for emergencies require the authorization of the principal. All students must sign out and, if returning, sign back in through the front office. Parents should avoid early departure if at all possible. Students leaving school early should turn all work due that day in all classes to the front desk receptionist before the student leaves. Tests and quizzes may also be required to be taken prior to the student leaving for the day.

## **Late Dismissal**

At School Alive, we value partnership with families in fostering a structured and respectful environment. All students must be picked up by 3:30 PM. Supervision is not available beyond this time unless a student is participating in a school-sponsored extracurricular activity such as athletics, a club, or a special event under the supervision of a staff member. Students remaining on campus past 3:30 PM without prior authorization or involvement in a supervised activity will be considered unsupervised, which presents safety and liability concerns. Frequent late pickups place a burden on staff and may require a conference with administration to develop a solution. Continued late pickups may result in additional fees or restrictions on participation in non-essential activities. If your student is involved in a school-sanctioned club, team, or practice, it is the parent's responsibility to ensure timely pickup immediately following the end of that activity. We appreciate your understanding and cooperation in respecting school hours and supporting a safe, Christ-honoring environment for all students.

## Reporting Absences

School Alive, in compliance with state law, expects all students to attend school regularly. Regular and punctual attendance is essential for a student's success. Absences interrupt the smooth and complete process for learning. We urge students to be present and punctual every day. School Alive is required to account for every student every day school is in session. Therefore, if a student will be absent or tardy for any reason, a parent must contact the school by 8:00 AM.

## Types of Absences

The absence will be marked unexcused unless proper documentation is provided in accordance with the policy below.

### 1. Exempt Absences (Not Counted as Absences per State Law):

In compliance with Indiana Code, the following absences are exempt and shall not be counted against a student's attendance record:

- Service as a page or honoree of the Indiana General Assembly (IC 20-33-2-14)
- Service on a precinct election board or for political campaign duties (IC 20-33-2-15)
- Subpoenaed court appearances (IC 20-33-2-16)
- Service in the Indiana National Guard for up to 10 days (IC 20-33-2-17)
- Service with the Civil Air Patrol for up to 5 days (IC 20-33-2-17.2)
- Participation in educationally related non-classroom activities approved by School Alive (IC 20-33-2-17.5)
- Participation in the Indiana State Fair for educational purposes (IC 20-33-2-17.7)

Note: Documentation must be provided for each of the above situations in advance or immediately following the absence.

### 2. Excused Absences:

These are counted as absences but are recognized as legitimate:

- Illness with written note from parent/guardian (limit may apply)
- Illness with note from a licensed physician
- Family funeral
- Maternity leave
- Absences related to military deployment or return for military-connected families

### 3. Unexcused Absences:

Any absence not falling under the above categories will be considered unexcused, including:

- Vacations or trips not approved by administration
- Failure to notify the school
- Repeated tardiness or early departures without valid reason

## **Attendance Limits and Chronic Absenteeism**

- Chronic absenteeism is defined as missing 10% or more of the school year for any reason.
- Habitual truancy includes 10 or more unexcused absences.
- Students with more than 3 absences in a class per quarter must provide documentation to and/or meet with the principal or risk academic consequences.

## **Make-Up Work**

The number of days the student has to make up missed work is equal to the number he or she missed plus one. For example, if a student misses Monday and Tuesday, make-up work will be due on Friday. Tests announced in advance are to be administered on the day the student returns unless new material was presented.

## **Inclement Weather/School Closing**

In the event of the need to close School Alive, or if there are any significant schedule changes such as a delayed start to the school day or early dismissal, the school alert system will be the primary source of notification. Local media sources should not be relied upon for information about single school closings. Parents always have the option of keeping students at home if they consider the roads or conditions hazardous. Students who do not attend school will be considered absent.

## **E-Learning**

School Alive may utilize eLearning days in the event of inclement weather, emergencies, or other special situations to ensure instructional continuity while maintaining academic excellence. eLearning days count toward the required instructional year when they meet the following criteria:

- Instruction is standards-based and equivalent in rigor to in-person learning.
- Attendance is documented through student engagement and completion of assigned work.
- Teachers are available virtually during designated school hours to provide support.
- Students are expected to complete assignments within the posted time frame, typically 48 hours.

**Synchronous instruction:** Live instruction delivered in real time by a teacher via video conferencing or similar means.

**Asynchronous instruction:** Learning that occurs at a student's own pace, using posted lessons and materials without live interaction.

**Asynchronous Learning Limit:** A maximum of three asynchronous eLearning days may be used per academic year. Additional eLearning days must include at least 50% synchronous instruction (live, real-time teaching). There is no limit on the number of days that are primarily synchronous.

School Alive is committed to complying with state regulations while providing high-quality instruction. Our eLearning policies are designed to meet these legal requirements and support our students' educational needs effectively.

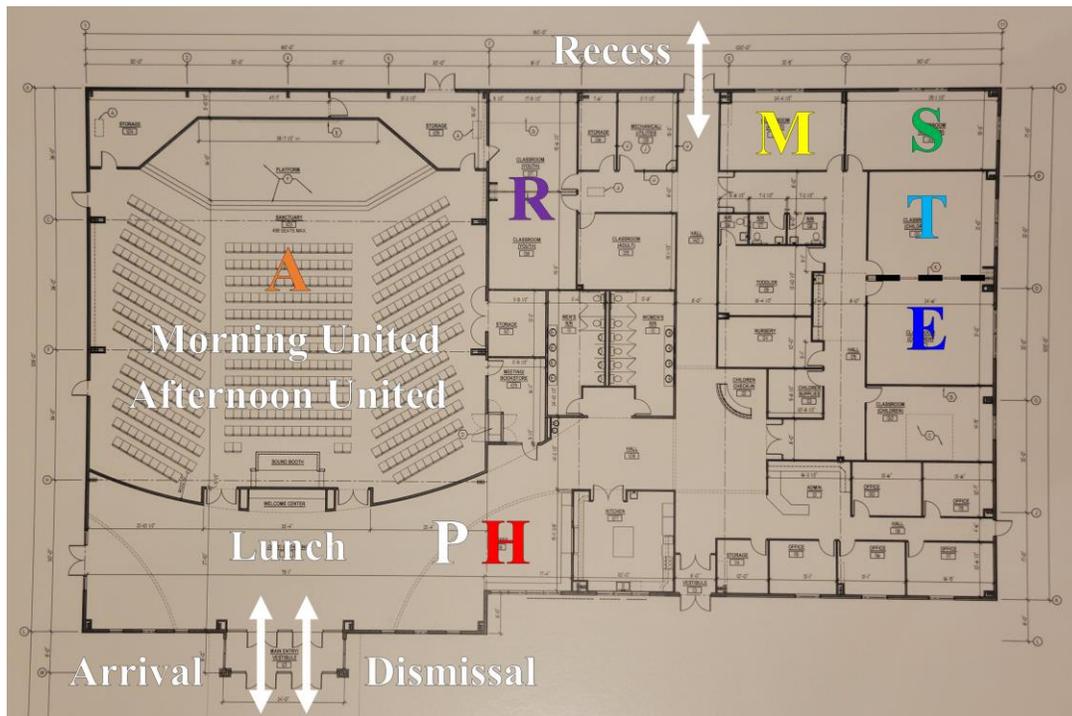
## Lunch/Recess

At School Alive, it is important that students bring their own meals and snacks daily. This approach aligns with our authentic educational philosophy, catering to individual dietary preferences and needs. Snacks will be enjoyed in the lunch area, not in classrooms (Level 1s will have a snack break). Only water bottles are allowed in classrooms—no juice, coffee, soda, etc. Morning drinks can be finished or stored in the lobby area until lunch. Students should use a lunch container with a freezer pack for perishable items. Occasionally, there will be opportunities for student-cooked meals or catering options. Snack times, particularly for younger students, are scheduled at appropriate times and locations. Lunchtime coincides with recess, from 11:00 AM to 12:00 PM. It's expected that students pray before meals and are responsible for cleaning up after themselves to maintain a tidy environment.

Recess is a crucial part of our students' daily routine, offering a valuable opportunity for physical activity and social interaction. We aim to have recess outdoors whenever the weather permits. Therefore, it's important that students come prepared with appropriate clothing for the day's weather conditions. In instances where outdoor activities are not possible due to weather constraints, recess will be held in the auditorium/sanctuary, ensuring that students still have the chance for a break and engagement in various indoor activities. This approach ensures that recess remains a consistent and enjoyable part of our students' day, regardless of weather conditions.

## School Map

Below is a comprehensive map of School Alive. This map is an essential tool for students, staff, and visitors, providing a clear and detailed overview of our school's facilities. It will guide you through various sections of our campus, highlighting classrooms, administrative areas, and communal spaces. Familiarizing yourself with this map will enhance your experience at School Alive, making it easier to locate and enjoy the different areas designed for education, fellowship, and spiritual growth.



## APPAREL

### Dress Code General Guidelines

The following guidelines have been developed to give general direction concerning the dress code at School Alive. The purpose of the following policies is to promote an atmosphere at School Alive that is conducive to learning and that furthers the school's religious mission of developing Christ-like character in students (I Timothy 4:12). School Alive aspires to foster a sense of respect, professionalism, and appropriate presentation in our students, not only within the school environment but also as preparation for their future endeavors. We understand that dress preferences can vary, but we choose to embrace a dress code that reflects our mission-minded approach. We value the diverse cultures and backgrounds within our student body and aim to be considerate of these differences when applying and enforcing our dress guidelines.

### School Dress Code

School Alive's dress code is designed to reflect our commitment to developing Christ-like character in an environment conducive to learning. Basic principles regarding clothing and appearance include: Godliness, respectfulness, modesty, cleanliness, neatness, practicality, and safety. Each principle is grounded in scripture and is intended to guide students in making choices that honor God and respect themselves and others.

1.  Godliness
  - Principle: Dressing in a way that reflects a life transformed by God's grace and power (1 Corinthians 10:31).
  - Practical Example: Choosing attire that reflects integrity and honor, students might wear clothes that are tidy and well-kept, dressing in a manner consistent with their biological sex and avoiding messages or symbols that contradict biblical values.
2.  Respectfulness
  - Principle: Respecting the dignity of oneself and others through appropriate attire (1 Peter 2:17).
  - Practical Example: Wearing clothes that don't draw undue attention or offend, such as avoiding overly flashy or distracting apparel, ensuring that clothing is appropriate for various school activities and respects community standards.
3.  Modesty
  - Principle: Upholding modesty to honor God and oneself, avoiding clothing that is excessively revealing or provocative (1 Timothy 2:9).
  - Practical Example: Selecting clothes that cover the body appropriately, such as avoiding shorts or skirts shorter than fingertip length, low-cut tops, crop tops, or clothing that reveals undergarments, and ensuring that clothes fit well without being overly tight.
4.  Cleanliness
  - Principle: Maintaining cleanliness as a reflection of internal purity and order (Isaiah 1:16).
  - Practical Example: Regularly washing and maintaining clothes, choosing attire free from stains or excessive wear, and ensuring that personal hygiene is a priority.
5.  Neatness
  - Principle: Presenting oneself in an orderly and disciplined manner, reflecting the inner order of a life centered on Christ (1 Corinthians 14:40).
  - Practical Example: Keeping clothes ironed and in good repair, ensuring that hair and overall appearance are tidy and that the overall presentation is organized and thoughtful.

6. ✂ Practicality

- Principle: Choosing clothing that is suitable for the day's activities, considering comfort, function, and context (1 Corinthians 10:23).
- Practical Example: Wearing athletic shoes for physical activities, avoiding high heels or flip-flops in practical learning environments, and choosing weather-appropriate clothing.

7. 🛡 Safety

- Principle: Prioritizing personal safety and the well-being of the community through appropriate attire (1 Thessalonians 5:6).
- Practical Example: Avoiding loose clothing or dangling jewelry in lab settings, ensuring footwear is safe for all school activities, and wearing protective gear when required.

By adhering to these seven principles, students at School Alive can honor God, respect themselves and others, and maintain a focus on learning and growth. The dress code is more than a list of rules; it's a guide to making choices that reflect a life committed to Christ-like principles in every aspect, including appearance.

### **Non-Compliance With Dress Code**

Students who are out of dress code will be required to change and may receive a detention. If the non-compliance is a matter of modesty, or total disregard of the dress code, the parents will be called and asked to bring the student appropriate clothing. The student will not return to class until appropriate clothing is obtained. If at a special event, the student may be asked to change or add clothing. The school principal or his or her designee reserves the right to handle each situation of non-compliance on its own merit. Final determination of appropriate dress for students is the responsibility of the principal.

## BEHAVIOR

### Standard of Conduct General Guidelines

School Alive is founded upon the belief that the Bible is the infallible Word of God and that an individual's acceptance of Jesus Christ as personal Savior is the initial step in the Christian life (II Tim. 3:16-17; Eph. 2:8-10). Christ then calls us to spiritual growth into His image through the internal work of the Holy Spirit (Rom. 8: 29; I Cor. 6: 19-20; II Cor. 3:18). This growth begins at the initial moment of saving faith and continues throughout life. The Holy Spirit makes the Christian conscious of the demands for a holy life according to both God's moral law and high law of love (Matt. 22:37-39; Rom. 13:8-10; Gal. 5: 14). The result is a life committed to God and separated from activities detrimental to personal and spiritual growth. Based upon these beliefs, School Alive has adopted standards which are centered upon Biblical principles and conducive to the spiritual growth and development of students. This standard of conduct is based on School Alive's Statement of Faith. Students are expected to abide by the following standards throughout their enrollment, whether at home, school, or elsewhere, and regardless of whether or not school is in session:

- Foster personal growth and spiritual development through love for God's Word; respect for God, other people, and property; kindness and consideration; honesty and integrity; modesty and purity in clothing, actions, and speech; and encouragement to others toward what is Biblically, morally and ethically right (Col. 1:10; Ps. 119:97; Ps. 86:9-12; Phil 2:3-4; Col. 3:12-14; Phil. 4:7-8; Prov. 20:11; I Tim. 4:12; Rom. 14:3; I Pet. 3:10; Heb. 10:24).
- Avoid association or participation in activities that cause dissension whether in person or through any online presence (Rom. 12:16-18; Gal. 5:16-26; Eph. 4:32; Phil. 2:3; I John 4:7-8). These include, but are not limited to, harassment, fighting, violence, or threats of any kind regardless of provocation; public disruptions or exhibitionism in any form; promoting division or a divisive spirit through symbols, pictures, writing, banners, gang-related items, or other divisive actions or items as determined by the principal or school staff.
- Avoid association or participation in activities that are contrary to a student's Christian walk (Ps. 24:3-5; Prov. 13:11; 20:1; 28:22; Rom. 1:26-27; 6:12-13; 12:1-2; 13:8-10; 14:13; 1 Cor. 6:9-10, 18-20; Gal. 5:16-26; Eph. 4:29-32; 1 Tim. 4:12; Titus 2:11-14; Jms. 5:12; 11 Cor. 10:5). These include, but are not limited to, involvement in the occult; stealing; smoking in any form, including e-cigarettes and vaporizers; possession or use of alcoholic beverages, tobacco, illicit drugs, or associated products and paraphernalia; misuse or abuse of a legal drug, substance, or chemical; body piercing or tattoos; pornography; premarital sex; promoting or participating in behavior contrary to the Statement of Faith; swearing or indecent language; inappropriate online or social media content; and involvement in entertainment or music that includes or encourages the above activities.

### Non-Compliance With Standard of Conduct

Students found to be out of compliance or harmony with the school's Standards of Conduct will be subject to administrative withdrawal. Any student who has been arrested by public law enforcement authorities will be suspended until that student is adjudicated either guilty or not-guilty. Any student who is adjudicated guilty will be transferred out of School Alive. Our desire is to see all our students grow in their relationship with Christ and to proclaim and live out the gospel (2 Peter 3:18; Gal. 2:20; Matt. 28:16-20). For these reasons, each student will be expected to abide by these Standards of Conduct and maintain a strong Christian testimony. Attendance at School Alive is a privilege, not a right.

## DISCIPLINE

### Minor Violations

Minor violations will result in one or more of the following actions: reprimands or penalties issued by the classroom teacher in accordance with the established classroom rules, denial of privileges, removal from classroom, detention, manual labor, probation, suspension, or expulsion. Repeat offenders of minor violations should expect increasingly severe punishment. Minor violations include but are not limited to the following:

- Behaving in a disruptive or potentially destructive manner, including running, throwing things, horseplay, or making excessive noise of any kind
- Inappropriate displays of affection (including holding hands, kissing, and extended hugs)
- Personal Electronic Devices
  - Using ANY personal electronic devices, on campus during school hours without permission
  - Cell phones may be used before and after school but must not be taken into classrooms
  - They are to be turned off and left in storage during the school day
  - Phones may not be used during passing periods, in restrooms, or at lunch
  - If they are seen during the school day, they will be confiscated until a parent/guardian picks it up.
- Organizing any on-campus activity or publishing any school-related material without the approval of the administration, including selling items for personal gain
- Being in any restricted area of campus during the school day without permission
- Eating outside of designated areas
- Not following the school dress code

### Major Violations

Major violations may result in parent/student conference, suspension, disciplinary probation or expulsion from School Alive. The Administration, after consulting all parties involved, will determine and administer the appropriate disciplinary action. The penalties are severe because the types of behavior listed here are oppositional to the basic purposes of the school, hurtful to others and harmful to the school's reputation and witness to the community. Major violations include but are not limited to the following:

- Racial slurs or demeaning statements (verbal or non-verbal)
- Insubordination, refusing to obey school personnel, or lying to school personnel
- Disrespect (verbal or nonverbal) to school personnel or to peers
- Use of profanity, crude language, offensive expressions, or obscenities
- Failure to attend class or being out of class during the class period without a written pass from the teacher
- Cheating or plagiarism of any kind
- Driving in a reckless or unsafe manner on or near campus
- Fighting, threatening, intimidating, hazing, or causing deliberate injury to students and/or school personnel; bullying or intimidation of any kind
- Possessing any weapon (guns, knives, pocketknives, etc.) or any item giving the appearance or sound of a weapon
- Possessing drugs, alcohol, tobacco, cigarettes, e-cigarettes, or pornography on school property or at any school sponsored activity

- Stealing, lying, forgery or gambling
- Willful destruction or defacement of school property or property of others
- Truancy (absent from school or class without knowledge of parents or school)
- Unacceptable behavior of a sexual nature
- Persistent disregard for school policies/procedures
- Failing to abide by school guidelines while on school-sponsored trips away from School Alive
- Misbehavior in detention
- Commission of an illegal act
- Committing a serious breach of conduct outside the school, which has an adverse effect on the testimony of the school
- Inappropriate use of school computers
- Sexting – sending or receiving sexually explicit transmissions via any type of electronic device

### **Positive Relationships/No Bullying Allowed**

In accordance with the mission of School Alive, efforts are made to help students develop positive, respectful relationships with others. Appropriate interaction is taught and reinforced so students may learn how to relate to their peers in a constructive manner. Students who fail to be kind and respectful of others will be corrected, and may be encouraged to make amends to benefit their own spiritual and relational growth. School Alive will not tolerate verbal, physical, or social bullying behaviors. Any instances of bullying will be addressed immediately and with appropriate consequences.

### **Reporting Suspected Child Abuse**

School Alive complies with all state laws and regulations in reporting cases of suspected abuse.

## ACADEMICS

### Grading Scale

At School Alive, we are committed to providing a comprehensive and fair assessment of our students' academic performance. Our grading scale is designed to reflect a range of achievements and encourage excellence in learning, aligned with our Christian values of integrity, diligence, and respect for each individual's unique abilities. Each grade is also associated with a corresponding Grade Point Average (GPA) on a 4.0 scale, reflecting the overall academic achievement of the student. This scale is a tool to help students and parents understand academic progress and areas for growth, within a nurturing and supportive Christian educational environment.

Start %	Letter	GPA	Rubric	Description
96.5	A+	4.0	Excellent	Learner performance is <b>excellent</b> , with minor errors only indicating oversight, not misunderstanding.
92.5	A	4.0		
89.5	A-	3.7		
86.5	B+	3.3	Good	Learner performance is <b>good</b> , with noticeable gaps in techniques or concepts slightly hindering achievement.
82.5	B	3.0		
79.5	B-	2.7		
76.5	C+	2.3	Sufficient	Learner performance is <b>sufficient</b> , with room for improvement underscored by the need for fundamental guidance.
72.5	C	2.0		
69.5	C-	1.7		
66.5	D+	1.3	Poor	Learner performance is <b>poor</b> , with a notable lack of progress marking the need for further support and intervention.
62.5	D	1.0		
59.5	D-	0.7		
0	F	0.0	Unsatisfactory	Learner performance is <b>unsatisfactory</b> , with absence of work, lack of participation, or failure to provide meaningful responses.

At School Alive, we aim to normalize excellence not by lowering our expectations, but by creating opportunities for students to rise and meet these standards. This approach fosters a culture where striving for high achievement is the norm, and students are supported and encouraged in their journey of academic and personal growth. Our assessment methods and grading system, rooted in Christian values, are designed not just to evaluate but to motivate students to excel and realize their full potential. In this environment, excellence becomes a reachable goal for every student, as they are equipped with the necessary tools and guidance to achieve it.

### P-12 Education Levels

The vertical integration model at School Alive, exemplified through the grouping of grades into levels (e.g., Grade P and K, Grade 1 and 2, etc.), presents several benefits. This structure promotes a dynamic learning environment where students are not permanently positioned as the oldest or youngest in a level. Instead, they have the opportunity to be mentors in the higher grade or mentees in the lower grade of each level. This approach minimizes concerns parents might have about holding their children back or about the right time to start their education. It also fosters a more authentic and engaging learning experience, as students remain with their grade while the composition of students within each level changes yearly. This not only keeps the learning environment fresh but also ensures diverse social interactions.

In this model, the same courses are taught within each level without prerequisites within the level, allowing for a smoother educational progression. While the courses are the same for both grades, they may be on a two-year rotation or adaptable based on student needs and the rapidly changing

world. This allows for a cohesive curriculum, but with the flexibility to address the varying educational stages of students in each grade. Teachers deliver the same core lessons to both grades in a level, yet students engage in activities like math practice at a challenge level appropriate for their individual skill set. This approach ensures that all students, regardless of grade, receive a well-rounded education tailored to their specific learning stage.

1. Grade P and Grade K (Pre-Kindergarten and Kindergarten)
2. Grade 1 and Grade 2
3. Grade 3 and Grade 4
4. Grade 5 and Grade 6
5. Grade 7 and Grade 8
6. Grade 9 and Grade 10
7. Grade 11 and Grade 12

### **Formal Education Levels**

In our School Alive handbook, it's important to outline the various stages of formal education that students can aspire to. These levels range from high school education to advanced degrees, each representing a significant milestone in academic achievement. Understanding these levels helps clarify the educational journey for students and parents, setting clear goals and benchmarks for academic progress. The following section outlines these formal education levels, starting with 'High School Not Completed' and progressing through higher education degrees, including Bachelor's, Master's, and Doctorate degrees. Each level is a stepping stone to greater knowledge, skill development, and personal growth, aligning with our commitment to lifelong learning and the pursuit of God-given potential.

1. High School Not Completed
2. High School Diploma or Equivalent
3. Some College, Vocational, or Trade School
4. Associate's Degree (e.g., AS, AA)
5. Bachelor's Degree (e.g., BS, BA, AB)
6. Master's Degree (e.g., MS, MA, MBA, MSW)
7. Doctor's Degree (e.g., Professional: MD, OD, DDS, DVM, JD, PsyD; Research: PhD, DSc)

### **Curriculum and Instruction**

At School Alive, our academic structure is innovatively designed to align with the dynamic and interconnected nature of knowledge in the 21st century. Our curriculum is structured around eight courses per quarter, each worth one credit, encompassing the seven HAMSTER disciplines - Healthcare, Art, Mathematics, Science, Technology, Engineering, and Religion - and one self-developed Passion discipline. This approach results in a total of 16 credits per semester, mirroring the full-time credit load typical in college education. Each course is conceptualized akin to a merit badge, where students engage in 30 hours of instructional time culminating in the creation of a tangible artifact that demonstrates their learning and mastery. This hands-on, project-based methodology ensures that students not only absorb knowledge but also apply it creatively and effectively. The Passion course is a unique aspect of our curriculum, allowing students to delve into areas driven by their individual talents, gifts, and interests. This self-directed course can be altered each quarter to explore new areas or continued to deepen expertise in a chosen field. It reflects our commitment to nurturing individual passions and talents, encouraging students to develop a personalized learning journey.

At School Alive, our curriculum is uniquely curated and created in-house, embracing an eclectic approach to education. We consciously avoid adhering strictly to any single curriculum model. Our objective is to embed content into real-world contexts, bringing the curriculum to life in a way that is engaging and relevant to our students. This method allows us to integrate a variety of educational materials and approaches, ensuring that our curriculum is not only comprehensive but also dynamic and responsive to the needs of our students and the ever-changing world around them.

Our curriculum seamlessly integrates traditional subjects within the HAMSTER framework. For example, History is explored through the lenses of Science in Social Science, Art in Literature and Humanities, Religion in Citizenship and Worldview, and across all disciplines recognizing that history is just a timeline of past events to be learned from regardless of discipline. English, recognized as a Language Art within the Art discipline, focuses on communication, reading, and writing, skills that are essential across all disciplines. Foreign Language study, while centered in the Art discipline as a Language Art, is approached innovatively. Acknowledging that traditional late introduction of language studies is less effective, we emphasize habitual learning and immersion from an early age. Our multilingual teachers and technology tools like Duolingo facilitate consistent, immersive language practice across all grade levels.

This academic structure is designed not only to prepare students for life but also to assist them in identifying and nurturing their passions. It reflects the transdisciplinary nature of our world, acknowledging the fundamental 'HAMSTER chunks' for practicality while ensuring a comprehensive and integrated educational experience. At School Alive, we are dedicated to equipping students with the knowledge, skills, and mindset necessary to navigate and contribute positively to an ever-evolving world.

## TECHNOLOGY

### **Internet/Technology Responsible Use Policy**

This policy outlines behaviors that School Alive expects students to follow when using school-owned or personally-owned technologies. School Alive considers all technology use an extension of the classroom. In short, any activities that would not be appropriate in the classroom should not be conducted when using technology resources. Files and messages stored on School Alive-owned/managed systems are not private. Authorized individuals within School Alive may review files and messages to ensure student safety and systems reliability.

### **Personal Electronic Devices**

All personal electronic devices that students bring to school will be placed in our locked charging carts at the beginning of the school day and can be retrieved at the end of the day. This ensures that only school-managed devices with appropriate controls are accessible during school hours.

### **Stewardship of Technology**

God has blessed us with a tremendous amount of technological resources. We must continue to be good stewards of these resources. Students are responsible for good behavior on computers and mobile devices, just as they are in the classroom. Access is a privilege – not a right.

### **Unacceptable Use of Technology**

Unacceptable use includes, but is not limited to the following:

- to access or transmit indecent, profane, obscene, or otherwise inappropriate material;
- to transmit abusive or threatening language (includes cyberbullying);
- to attempt to download or install software on any school device without permission;
- to connect a personal electronic device to any school network without permission;
- to use non-educational games/apps during school hours (includes field trips);
- to attempt to circumvent any web filters, firewalls, or system policies;
- to attempt to access another person's files or accounts (hacking) without permission;
- to violate copyright or use another person's intellectual property without permission;
- to share passwords with other students (even best friends);
- to vandalize, damage, or disable the property of an individual or organization; and
- to violate any local ordinance or state/federal statute.

### **Social Media**

Social media reaches far beyond the school community; therefore, students must use social sites responsibly and be accountable for their actions. Students must understand that anything posted online is a reflection of not only themselves, but also School Alive, and ultimately, Christ. Below are specific guidelines regarding student use of social media:

- In the online environment, students must follow School Alive behavior guidelines and conduct themselves online as in school.
- Use of School Alive logos or images on personal social networking sites is prohibited.

- Students are not to capture photos, videos, or audio during school hours without permission and nothing recorded during school hours is to be shared on social media without permission.
- School Alive reserves the right to request school-related images or content posted without permission to be removed from the Internet.
- If a student sees anything of concern on a fellow School Alive student's social networking page or account, they should immediately contact a school counselor or principal.
- Similar to comments made in person, School Alive will not tolerate disrespectful comments and behavior online, such as:
  - Derogatory language (including any type of racial slur) or remarks that may harm students, faculty, or staff of School Alive.
  - Derogatory language (including any type of racial slur) or remarks that may harm representatives of other schools, including comments that may disrespect opponents in athletic competitions.
  - Incriminating photos or statements depicting violence; hazing; sexual harassment; racism; full or partial nudity; inappropriate gestures; vandalism; stalking; underage drinking; selling, possessing, or using controlled substances; or any other inappropriate behaviors.
  - Creating a serious danger to the safety of another person or making a credible threat of serious physical or emotional injury to another person.
  - Indicating knowledge of an unreported school violation—regardless if the violation was unintentional or intentional.

Any violation of the social media guidelines may result in disciplinary action including possible suspension and/or expulsion.

## **SAFETY**

### **School Safety**

School Alive is fully committed to providing a safe and secure learning and working environment for students, employees, and visitors. School Alive has fully developed security protocols which have been reviewed by law enforcement and/or security professionals.

### **Security Drills**

Access to school buildings will be denied during security drills. Traffic may also be stopped during drills until students have re-entered the building.

### **Traffic Safety**

It is imperative that all drivers travel in a slow and controlled manner while on campus. Please observe speed limit signs, stop at all crosswalks, refrain from all forms of distracted driving, and be vigilant in watching for children.

### **Safe School Commitment**

School Alive is committed to establishing and maintaining a safe learning environment. Therefore, School Alive reserves the right to routinely inspect and specifically search school buildings and grounds and lockers, as well as anything brought onto school property or school facilities (including student vehicles).

### **Visitors**

School Alive encourages visitors, particularly parents of current students. Visitors must park and enter through the clearly-designated office entrance of the school. All other doors are locked and no admittance will be allowed. All visitors attempting to gain access to the building for the first time must present valid government-issued identification. This includes a driver's license, a state ID card, US Passport, US Military ID or a permanent resident card. Visitors refusing to produce such ID will be asked to leave the campus, as their identity cannot be verified. Qualified visitors will receive an ID badge or other form of identification that they must wear while on campus. They must also sign out, return the badge or other form of identification, and leave campus through the designated entry door. In order not to disturb classroom instruction, all parents and visitors must also check in with the school admin before proceeding to a classroom for a scheduled event.

### **Background Checks**

As our school community thrives on the collective efforts of parents, students, faculty, and staff, we see the enriching impact of increased involvement. For the safety and integrity of our school environment, all staff and regular volunteers or partners committing to 8 or more hours per month are required to complete a Background Search – Notice and Consent Form. This process ensures the well-being and security of our students and upholds the community's trust in School Alive.

## **Emergency Procedures**

A. **Emergency Alert System:** Closures due to weather or other emergency situations will be broadcast through the School Alive alert system. Parents are asked to keep their email address and cell/home phone numbers current to receive emergency alert information.

B. **Personal:** Every student is to have emergency information in their school record, making it possible for the school to contact someone in the family, or other designated adult, at all times. Parents are responsible for making updates throughout the year if there are any changes.

C. **Fire/Tornado/Disaster/Intruder Drills:** Classroom teachers will work to ensure all students know and understand the procedures for all drills. Drills are conducted on a regular schedule.

D. **Evacuation:** An emergency evacuation plan is in place for School Alive.

## MISCELLANEOUS

### **Student Vehicles**

Students driving to and from school should observe the guidelines that follow:

- After registering the vehicle(s) in the office, students will be required to park in assigned parking areas. Driving off school grounds during school hours is not permitted. The speed limit is 10 mph.
- Students may not enter the parking lot during the school day unless permission is obtained from the office. Students may not sit in parked cars before, during, or after school. Students should leave their cars immediately after arriving at school.
- Student drivers should not allow other students to ride in or drive their cars without parental consent of both parties. Student drivers should never leave campus with other students in their vehicle without prior consent of those students' parents.
- Students driving to/from school or on school property must have a valid driver's license.
- Students are not to play music that can be heard outside the car. Cars should be locked. The school assumes no liability for damage to/losses from any vehicle parked on campus during the school day or during any school sponsored activity.

Failure to comply with any of these rules or improper driving conduct such as speeding, reckless driving, etc. on the way to/from school will be sufficient grounds forfeiting the privilege to drive on school property.

### **Transportation to School Events**

Prior to School Alive providing transportation to a school-sponsored event such as a field trip, athletic event, or other school-sponsored events, a parent or guardian must sign a permission form for each student.

### **After-School Program**

Parents are asked to pick up students promptly at the time of their dismissal. Any student who remains at school after scheduled dismissal times will be sent to after-school program (fee-based service). For safety reasons, we cannot honor requests for students to remain at a certain location for pick up other than with the supervised after-school program. All students not participating in the after-school program must be picked up by 3:30 PM. Students who remain after 3:30 PM and who are not in the after-school program will be charged a fee. No student may remain at school unless he or she is supervised by staff. Students who are not involved in a supervised activity such as athletics will be placed in an after-school study hall unless they leave campus by 3:30 PM. A fee will be charged for the after-school program.

### **Extracurricular Activities**

A. **ATHLETICS:** School Alive recognizes that an athletic program is a common offering of a school. Its purpose is to make positive contributions to the physical, social, emotional and spiritual development of the participants, the spectators, the school and the community. All students are encouraged to attend athletic events and become active supporters of School Alive teams. At the present time, School Alive is evaluating different offerings and opportunities based on interest and need.

**B. STUDENT ORGANIZATIONS:** Organizations and teacher-sponsored clubs on a variety of topics are possible at School Alive. At the present time, School Alive is evaluating different offerings and opportunities based on interest and need.

### **Field Trips**

Field trips are regarded as an extension of the classroom. Efforts are made to keep the expense of field trips reasonable. All expenses of field trips are the responsibility of those participating. **WRITTEN PARENTAL PERMISSION ON THE SCHOOL-APPROVED PERMISSION FORM MUST BE RECEIVED BY THE DUE DATE IN ORDER FOR THE STUDENTS TO PARTICIPATE.** Parent signatures are required on the permission form even for high school students who are over 18 years of age. Students may not leave a field trip with their own parent without notifying the school administration.

### **Problem Resolution**

School Alive encourages families to create a partnership with teachers and school staff focused on the development of their child. Open and frequent communication between teachers and parents benefits the students. Parents are asked to communicate directly with their child's teacher about any questions or concerns regarding their child's performance, school programs, class activities, etc. The School Alive staff is committed to assisting parents in answering their questions or resolving their concerns.

**A. PROBLEM RESOLUTION GUIDELINES:** If parents have difficulty in reaching resolution of an issue with their child's teacher/person of concern or if they reach an impasse over an issue, it is recommended that they use the following guidelines to seek further resolve. These guidelines are based on biblical principles for conflict resolution found in MATTHEW 18:15-17. It is the hope of School Alive that everyone work well together, communicate honestly with each other and maintain a mutual respect that will allow everyone to be examples of integrity. If parents are concerned about a specific issue and they believe it needs to be resolved, they may use the following guidelines.

- Notify the teacher and/or person of concern and meet to try to resolve the issue.
- If after repeated meetings between these parties, the issue is not resolved, the parents may request a meeting with both the teacher and principal to discuss the issue. At this level the parents' concerns should be documented, with a clear explanation of the problem and the recommended resolution and submitted in advance to the principal.
- If after this meeting the issue is still not resolved, the parents may request a joint meeting with the teacher, principal and/or Superintendent.
- If the parents can show that the school staff has violated a biblical principle or established policy, or failed to follow established procedures in managing this matter, they may appeal to the Board of Directors in writing.

The intent of this policy is to enhance relationships between parents and staff for the benefit of students. Please note, however, that any potential or suspected harm to a student or illegal activity will be reported to authorities (See Section G.2.9).

**B. ARBITRATION AGREEMENT:** Because lawsuits between or among believers are prohibited by Scripture, disputes should be worked out between or among Christians and without legal action. (See Matthew 18 and I Corinthians 6). By signing the acknowledgement for this Handbook and in consideration School Alive's enrollment of their child or ward, parent(s) or guardians(s)

agree to submit any disagreement, claim, or action with or against School Alive to Christian arbitration. If that fails, members agree to arbitration through the American Arbitration Association or any arbitration service mutually agreed to by School Alive and the parent(s) or guardian(s).

### **Student Photos, Marketing, and Brand Usage**

A. STUDENT PHOTOS: Permission to use a student's photo or image for publication, video and other marketing purposes by authorized School Alive personnel is granted by signing this handbook's agreement unless the School Administrator is notified in writing that permission is denied by the student's parent or guardian.

B. LOGO: Permission to use the School Alive logo, or any other logo associated with the school system for an individual campus, athletics, fine arts, or any other area must be obtained by submitting a request to the School Administrator.

C. SOCIAL MEDIA GROUPS OR OTHER NETWORKS: School Alive encourages communication among its families. However, use of the School Alive name and logos without written permission is prohibited in the creation and promotion of new social media groups or websites as this implies approval and support of School Alive. Approval of spin off groups may be obtained through a written request to the school administrator. School Alive reserves the right to require discontinuance of any network reflecting School Alive if, in the opinion of School Alive, the network is not consistent with the philosophy and standards of School Alive.